

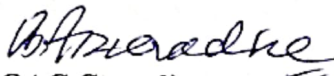
**INTERNAL QUALITY ASSURANCE CELL  
MEETING MINUTES  
2019-2020**

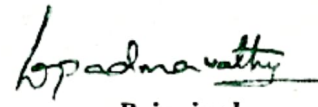
**CIRCULAR-1**



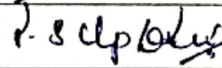
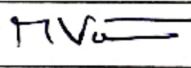

All the IQAC members are requested to attend the meeting in Principal 's Chamber on 18/3/2019 at 4:30P.M to discuss the following:

**AGENDA:**

Nominations for IQAC

  
IQAC Co-ordinator  
J.R.H. COLLEGE FOR WOMEN  
HITHAKARINI SAMAJ  
IQAC Members  
Endowments Dept., Govt. of Andhra Pradesh  
RAJAMAHENDRAVARAM

  
Principal  
PRINCIPAL  
S.K.R. COLLEGE FOR WOMEN  
HITHAKARINI SAMAJ  
Endowments Dept., Govt. of Andhra Pradesh  
RAJAMAHENDRAVARAM

	Members	Designation	Signatures
1	Dr. B. Anuradha Suryakumari	Incharge of the Department of English	
2	Dr.K.Swarnalatha	Incharge of the Department of Physics	B. Swarna Latha
3	Smt.DVKS Lakshmi	Incharge of the Department of Economics	
4	Dr.P.S.Ch.P.Deepika Rani	Lecturer in Zoology	
5	Sri.M.Veeraju	Lecturer in Mathematics	
6	Smt. B.Maruthi Sree	Incharge of the Department of Computer Science	
7	Sri Ch.V.Rama Mohana Rao	Assistant Commissioner & Correspondent of Hithakarini Samaj	Member Management Representative
8	Sri V.Surendra	Chaya Metal Industries	Member Parent

S.NO	PREVIOUS MEETING RESOLUTIONS	ACTION TAKEN REPORT
1	Collection of feedback from students	Feedback was collected from students
2.	Preparation for Academic Audit	Prepared for Academic Audit with documentary evidences

**RESOLUTION:**

- It is resolved to nominate the following staff members for IQAC during the Academic Year 2019-2020 for the IQAC:

Co-ordinator: Dr. B. Anuradha

Members: Dr. K. Neeraja

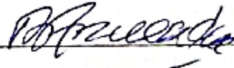

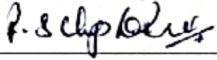
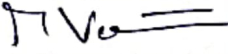
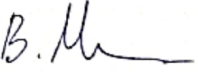
Dr. B. Swarnalatha

Smt. DVKS Lakshmi

Dr. P.S.CH.P. Deepika Rani

Smt. V. Maruthi Sri

**IQACMembers:**

	Members	Designation	Signatures
1	Dr.B.Anuradha Suryakumari	Incharge of the Department of English	
2	Dr.K.Swarnalatha	Incharge of the Department of Physics	B. Swarnalatha.
3	Smt.DVKS Lakshmi	Incharge of the Department of Eunris	
4	Dr.P.S.Ch.P.Deepika Rani	Lecturer in Zoology	
5	Sri.M. Veeraju	Lecturer in Mathematics	
6	Smt. B.Maruthi Sree	Incharge of the Department of Computer Science	
7	Sri Ch.V.Rama Mohana Rao	Assistant Commissioner & Correspondent of Hithakarini Samaj	Member Management Representative
8	Sri V.Surendra	Chaya Metal Industries	Member Parent

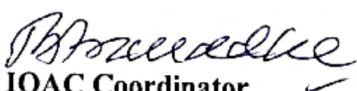


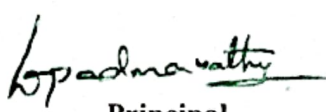
## CIRCULAR-2

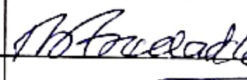

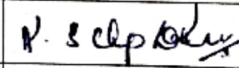
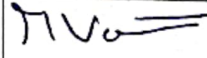
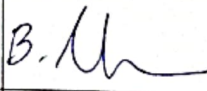
All the members of the IQAC are requested to attend the meeting at 4.30pm in Principal's chamber on 23-9-2019.

### AGENDA:

- Planning to conduct a Guest Lecture

  
IQAC Coordinator  
S.K.R. COLLEGE FOR WOMEN  
HITHAKARINI SAMAJ  
IQAC Members:

  
Principal  
PRINCIPAL  
S.K.R. COLLEGE FOR WOMEN  
HITHAKARINI SAMAJ  
Endowments Dept., Govt. of Andhra Pradesh  
RAJAMAHENDRAVARAM

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2	Dr.K.Swarnalatha	Incharge of the Department of Physics	B. Swarnalatha.
3	Smt.DVKS Lakshmi	Incharge of the Department of Kannada	
4	Dr.P.S.Ch.P.Deepika Rani	Lecturer in Zoology	
5	Sri.M.Veeraju	Lecturer in Mathematics	
6	Smt. B.Maruthi Sree	Incharge of the Department of Computer Science	
7	Sri Ch.V.Rama Mohana Rao	Assistant Commissioner & Correspondent of Hithakarini Samaj	Member Management Representative
8	Sri V.Surendra	Chaya Metal Industries	Member Parent

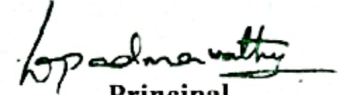
S.No	RESOLUTIONS	ACTION TAKEN REPORT
1.	It is resolved to nominate the members for the IQAC during the year 2019-2020	The New body for the IQAC was framed.

## RESOLUTIONS:

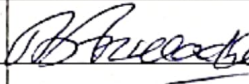

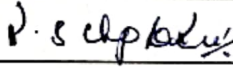
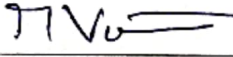

- It is resolved to arrange a Guest Lecture by Dr.K.Nageswarao ,Incharge of the Department of Hindi, Sri Y.N College, Narsapur on 25/9/2019.

  
Coordinator IQAC

IQAC  
S.K.H. COLLEGE FOR WOMEN  
HITHAKARINI SAMAJ  
Endowments Dept., Govt. of Andhra Pradesh  
RAJAMAHENDRAVARAM

  
Principal

PRINCIPAL  
S.K.R. COLLEGE FOR WOMEN  
HITHAKARINI SAMAJ  
Endowments Dept., Govt. of Andhra Pradesh  
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3	Smt.DVKS Lakshmi	Incharge of the Department of Eams	
4	Dr.P.S.Ch.P.Deepika Rani	Lecturer in Zoology	
5	Sri.M.Veeraju	Lecturer in Mathematics	
6	Smt. B.Maruthi Sree	Incharge of the Department of Computer Science	
7	Sri Ch.V.Rama Mohana Rao	Assistant Commissioner & Correspondent of Hithakarini Samaj	Member Management Representative
8	Sri V.Surendra	Chaya Metal Industries	Member Parent

### CIRCULAR-3

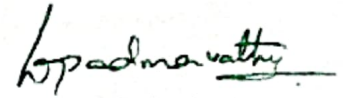
All the members of the IQAC are requested to attend the meeting in IQAC Room on 19/6/2019 at 4-30 PM to discuss the following:

#### AGENDA:

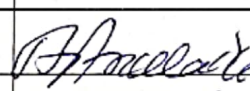
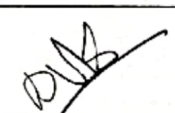
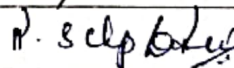
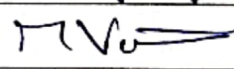
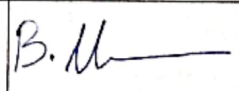
1. Orientation Programme
2. International Yoga Day
3. Bridge Course

  
Coordinator IQAC

IQAC Co-ordinator  
S.K.R. COLLEGE FOR WOMEN  
HITHAKARINI SAMAJ  
Endowments Dept, Govt. of Andhra Pradesh  
RAJAMAHENDRAVARAM



Principal  
PRINCIPAL  
S.K.R. COLLEGE FOR WOMEN  
HITHAKARINI SAMAJ  
Endowments Dept, Govt. of Andhra Pradesh  
RAJAMAHENDRAVARAM

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3	Smt.DVKS Lakshmi	Incharge of the Department of Economics	
4	Dr.P.S.Ch.P.Deepika Rani	Lecturer in Zoology	
5	Sri.M.Veeraju	Lecturer in Mathematics	
6	Smt. B.Maruthi Sree	Incharge of the Department of Computer Science	
7	Sri Ch.V.Rama Mohana Rao	Assistant Commissioner & Correspondent of Hithakarini Samaj	Member Management Representative
8	Sri V.Surendra	Chaya Metal Industries	Member Parent



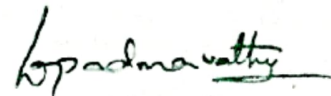
**RESOLUTIONS:**

It is resolved



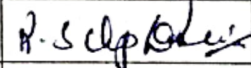
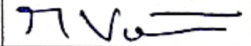

1. to conduct Orientation Programme on 19/6/2019 for freshers
2. to celebrate International Yoga Day on 21/6/2019
3. to conduct Bridge Course from 19/6/2019 to 25/6/2019

  
Coordinator IQAC

IOAC Co-ordinator  
**S.K.R. COLLEGE FOR WOMEN**  
**HITHAKARINI SAMAJ**  
Endowments Dept., Govt. of Andhra Pradesh  
RAJAMAHENDRAVARAM



Principal  
PRINCIPAL  
**S.K.R. COLLEGE FOR WOMEN**  
**HITHAKARINI SAMAJ**  
Endowments Dept., Govt. of Andhra Pradesh  
RAJAMAHENDRAVARAM

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3	Smt.DVKS Lakshmi	Incharge of the Department of Maths	
4	Dr.P.S.Ch.P.Deepika Rani	Lecturer in Zoology	
5	Sri.M.Veeraju	Lecturer in Mathematics	
6	Smt. B.Maruthi Sree	Incharge of the Department of Computer Science	
7	Sri Ch.V.Rama Mohana Rao	Assistant Commissioner & Correspondent of Hithakarini Samaj	Member Management Representative
8	Sri V.Surendra	Chaya Metal Industries	Member Parent

CIRCULAR-4

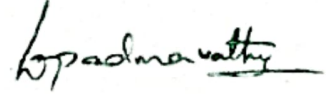
All the members of the IQAC are requested to attend the meeting in IQAC Room on 12/7/2019 at 4-30 PM to discuss the following:

**AGENDA:**

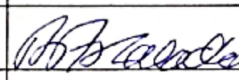

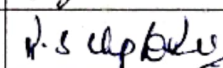
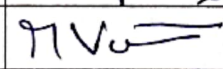
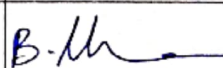
Preparation of Action Plan

  
Coordinator IQAC

IQAC Co-ordinator  
S.K.R. COLLEGE FOR WOMEN  
HITHAKARINI SAMAJ  
Endowments Dept., Govt. of Andhra Pradesh  
RAJAMAHENDRAVARAM  
IQAC Members:



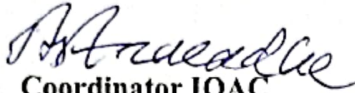
Principal  
PRINCIPAL  
S.K.R. COLLEGE FOR WOMEN  
HITHAKARINI SAMAJ  
Endowments Dept., Govt. of Andhra Pradesh  
RAJAMAHENDRAVARAM

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2	Dr.K.Swarnalatha	Incharge of the Department of Physics	B. Swarnalatha.
3	Smt.DVKS Lakshmi	Incharge of the Department of Economics	
4	Dr.P.S.Ch.P.Deepika Rani	Lecturer in Zoology	
5	Sri.M.Veeraju	Lecturer in Mathematics	
6	Smt. B.Maruthi Sree	Incharge of the Department of Computer Science	
7	Sri Ch.V.Rama Mohana Rao	Assistant Commissioner & Correspondent of Hithakarini Samaj	Member Management Representative
8	Sri V.Surendra	Chaya Metal Industries	Member Parent

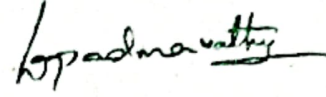
S.No.	RESOLUTIONS	ACTION TAKEN REPORT
1.	It is resolved to arrange an Orientation Programme to the first Degree Students	Arranged an Orientation Programme for the first Degree Students on 25-06-2019
2.	It is resolved to observe the International Yoga Day	Observed the International Yoga Day on 21-06-2019
3.	It is resolved to conduct Bridge Course to the first Degree Students	Conducted Bridge Course to the First Degree Students on 19-06-2019 to 25-06-2019

**RESOLUTIONS:**

It is resolved prepare Action Plan for the Departmental Activities for the Academic Year 2019-2020



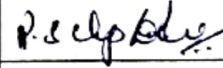
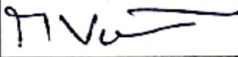

  
Coordinator IQAC

IQAC Co-ordinator  
S.K.R. COLLEGE FOR WOMEN  
HITHAKARINI SAMAJ  
Endowments Dept., Govt. of Andhra Pradesh  
RAJAMAHENDRAVARAM



Principal  
PRINCIPAL  
S.K.R. COLLEGE FOR WOMEN  
HITHAKARINI SAMAJ  
Endowments Dept., Govt. of Andhra Pradesh  
RAJAMAHENDRAVARAM

**IQAC Members:**

	Members	Designation	Signatures
1	Dr.B.Anuradha Suryakumari	Incharge of the Department of English	
2	Dr.K.Swarnalatha	Incharge of the Department of Physics	B. Swarna latha.
3	Smt.DVKS Lakshmi	Incharge of the Department of Economics	
4	Dr.P.S.Ch.P.Deepika Rani	Lecturer in Zoology	
5	Sri.M.Veeraju	Lecturer in Mathematics	
6	Smt. B.Maruthi Sree	Incharge of the Department of Computer Science	
7	Sri Ch.V.Rama Mohana Rao	Assistant Commissioner & Correspondent of Hithakarini Samaj	Member Management Representative
8	Sri V.Surendra	Chaya Metal Industries	Member Parent



**CIRCULAR-5**

All the members of the IQAC are requested to attend the meeting in IQAC Room on 04/03/2019 at 4-30 PM to discuss the following:

**AGENDA:**

Planning to conduct Academic Enrichment Programme

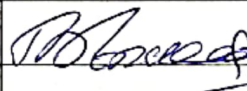

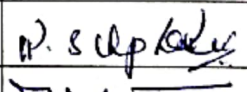
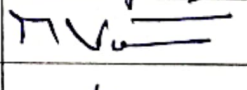
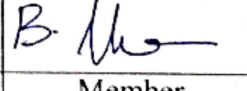
  
Coordinator IQAC

IOAC Co-ordinator  
S.K.R. COLLEGE FOR WOMEN  
HITHAKARINI SAMAJ  
Endowments Dept., Govt. of Andhra Pradesh  
RAJAMAHENDRAVARAM

  
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PRINCIPAL  
S.K.R. COLLEGE FOR WOMEN  
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Endowments Dept., Govt. of Andhra Pradesh  
RAJAMAHENDRAVARAM

**IQAC Members:**

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2	Dr.K.Swarnalatha	Incharge of the Department of Physics	B. Swarna latha.
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7	Sri Ch.V.Rama Mohana Rao	Assistant Commissioner & Correspondent of Hithakarini Samaj	Member Management Representative
8	Sri V.Surendra	Chaya Metal Industries	Member Parent

S.No.	RESOLUTIONS	ACTION TAKEN REPORT
1.	It is resolved to prepare Action Plan for the Departmental Activities	Prepared Action Plan for the Department Activities and submitted to IQAC on 25-07-2019

## CIRCULAR-6

All the members of the IQAC are requested to attend the meeting in IQAC Room on 07/01/2020 at 4-30 PM to discuss the following:

### AGENDA:

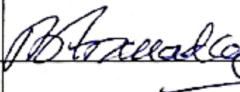
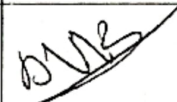
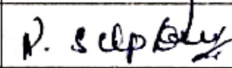
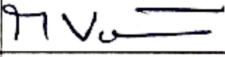

1. Planning to Celebrate Sankranthi
2. Collection of Feedback on Curriculum from students
3. Update of Activity Register

  
Coordinator IQAC

IOAC Co-ordinator  
S.K.R. COLLEGE FOR WOMEN  
HITHAKARINI SAMAJ  
Endowments Dept., Govt. of Andhra Pradesh  
RAJAMAHENDRAVARAM

  
Principal

PRINCIPAL  
S.K.R. COLLEGE FOR WOMEN  
HITHAKARINI SAMAJ  
Endowments Dept., Govt. of Andhra Pradesh  
RAJAMAHENDRAVARAM

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2	Dr.K.Swarnalatha	Incharge of the Department of Physics	B. Swarna latha.
3	Smt.DVKS Lakshmi	Incharge of the Department of Economics	
4	Dr.P.S.Ch.P.Deepika Rani	Lecturer in Zoology	
5	Sri.M.Veeraju	Lecturer in Mathematics	
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7	Sri Ch.V.Rama Mohana Rao	Assistant Commissioner & Correspondent of Hithakarini Samaj	Member Management Representative
8	Sri V.Surendra	Chaya Metal Industries	Member Parent

S.No.	RESOLUTIONS	ACTION TAKEN REPORT
1.	It is resolved to conduct various Academic Enrichment Programme by the Departments of Chemistry and Zoology	Conducted various Academic Enrichment Programme by the Departments of Chemistry and Zoology



## RESOLUTIONS:

It is resolved to

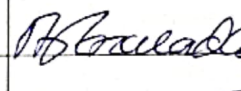

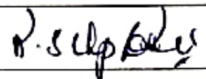
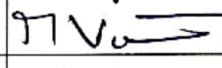
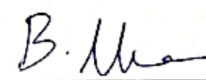
1. Celebrate Sankrathi Sambaralu
2. Collect Feedback on Curriculum by Students
3. Update Activity Register

  
Coordinator IQAC

IOAC Co-ordinator  
S.K.R. COLLEGE FOR WOMEN  
HITHAKARINI SAMAJ  
Endowments Dept., Govt. of Andhra Pradesh  
RAJAMAHENDRAVARAM

  
Principal

PRINCIPAL  
S.K.R. COLLEGE FOR WOMEN  
HITHAKARINI SAMAJ  
Endowments Dept., Govt. of Andhra Pradesh  
RAJAMAHENDRAVARAM


	Members	Designation	Signatures
1	Dr.B.Anuradha Suryakumari	Incharge of the Department of English	
2	Dr.K.Swarnalatha	Incharge of the Department of Physics	B. Swarna Latha.
3	Smt.DVKS Lakshmi	Incharge of the Department of Economics	
4	Dr.P.S.Ch.P.Deepika Rani	Lecturer in Zoology	
5	Sri.M.Veeraju	Lecturer in Mathematics	
6	Smt. B.Maruthi Sree	Incharge of the Department of Computer Science	
7	Sri Ch.V.Rama Mohana Rao	Assistant Commissioner & Correspondent of Hithakarini Samaj	Member Management Representative
8	Sri V.Surendra	Chaya Metal Industries	Member Parent

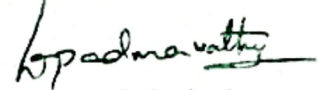
**CIRCULAR-7**

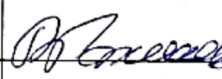

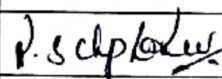
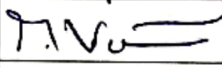

All the members of the IQAC are requested to attend the meeting in IQAC Room on 20/02/2020 at 4-30 PM to discuss the following:

**AGENDA:**

1. Collection of Feedback from Students
2. Preparation for Academic Audit

  
Coordinator IQAC  
IQAC Co-ordinator  
S.K.R. COLLEGE FOR WOMEN  
HITHAKARINI SAMAJ  
Endowments Dept., Govt. of Andhra Pradesh  
RAJAMAHENDRAVARAM  
IQAC Members:

  
Principal  
PRINCIPAL  
S.K.R. COLLEGE FOR WOMEN  
HITHAKARINI SAMAJ  
Endowments Dept., Govt. of Andhra Pradesh  
RAJAMAHENDRAVARAM

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2	Dr.K.Swarnalatha	Incharge of the Department of Physics	B. swarna latha.
3	Smt.DVKS Lakshmi	Incharge of the Department of Economics	
4	Dr.P.S.Ch.P.Deepika Rani	Lecturer in Zoology	
5	Sri.M.Veeraju	Lecturer in Mathematics	
6	Smt. B.Maruthi Sree	Incharge of the Department of Computer Science	
7	Sri Ch.V.Rama Mohana Rao	Assistant Commissioner & Correspondent of Hithakarini Samaj	Member Management Representative
8	Sri V.Surendra	Chaya Metal Industries	Member Parent

S.No.	RESOLUTIONS	ACTION TAKEN REPORT
1.	It is resolved to celebrate Sankranthi	Celebrated sankranthi Sambarali
2.	It is resolved to collect Feedback on Curriculum by Students	Collected Feedback on Curriculum by Students
3.	It is resolved to update the Activity Register	Updated the Activity Register for the Academic Year 2019-2020

## RESOLUTIONS:

It is resolved to

1. Collect Feedback from Students
2. Prepare for Academic Audit

*P. Anuradha*  
Coordinator IQAC

IQAC Co-ordinator

S.K.R. COLLEGE FOR WOMEN

HITHAKARINI SAMAJ

Endowments Dept., Govt. of Andhra Pradesh

**IQAC Members:**

BAJAMAHENDRAVARAM

*Lopadma Vathya*  
Principal

PRINCIPAL

S.K.R. COLLEGE FOR WOMEN  
HITHAKARINI SAMAJ

Endowments Dept., Govt. of Andhra Pradesh

BAJAMAHENDRAVARAM

	Members	Designation	Signatures
1	Dr.B.Anuradha Suryakumari	Incharge of the Department of English	<i>P. Anuradha</i>
2	Dr.K.Swarnalatha	Incharge of the Department of Physics	<i>B. Swarna Latha</i>
3	Smt.DVKS Lakshmi	Incharge of the Department of Ennis	<i>DVKS</i>
4	Dr.P.S.Ch.P.Deepika Rani	Lecturer in Zoology	<i>P.S.Ch.P.</i>
5	Sri.M.Veeraju	Lecturer in Mathematics	<i>M.V.</i>
6	Smt. B.Maruthi Sree	Incharge of the Department of Computer Science	<i>B. Maruthi</i>
7	Sri Ch.V.Rama Mohana Rao	Assistant Commissioner & Correspondent of Hithakarini Samaj	Member Management Representative
8	Sri V.Surendra	Chaya Metal Industries	Member Parent



### CIRCULAR-8

All the members of the IQAC are requested to attend the meeting in Principal's Chamber on 06/03/2020 at 4-30 PM to discuss the following:

**AGENDA:**

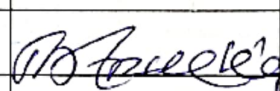

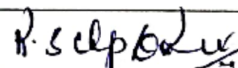
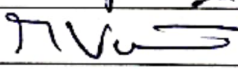
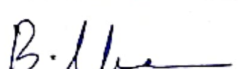
1. Discussion Academic Review to the Department

  
Coordinator IQAC

S.K.R. COLLEGE FOR WOMEN,  
HITHAKARINI SAMAJ  
Endowments Dept., Govt. of Andhra Pradesh  
IQAC Members:  
RAJAMAHENDRAVARAM

  
Principal  
PRINCIPAL


S.K.R. COLLEGE FOR WOMEN  
HITHAKARINI SAMAJ  
Endowments Dept., Govt. of Andhra Pradesh  
RAJAMAHENDRAVARAM

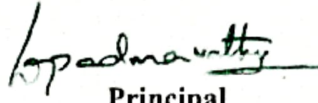
	Members	Designation	Signatures
1	Dr.B.Anuradha Suryakumari	Incharge of the Department of English	
2	Dr.K.Swarnalatha	Incharge of the Department of Physics	B. Swarna Latha
3	Smt.DVKS Lakshmi	Incharge of the Department of Maths	
4	Dr.P.S.Ch.P.Deepika Rani	Lecturer in Zoology	
5	Sri.M.Veeraju	Lecturer in Mathematics	
6	Smt. B.Maruthi Sree	Incharge of the Department of Computer Science	
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8	Sri V.Surendra	Chaya Metal Industries	Member Parent

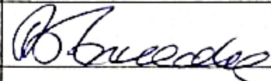

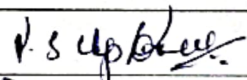
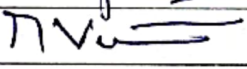

S.No.	RESOLUTIONS	ACTION TAKEN REPORT
1.	It is resolved to collect Feedback by Students	Collected Feedback by Students
2.	It is resolved to work on Academic Audit	Prepared for Academic Audit

## RESOLUTIONS:

It is resolved to discuss on the Academic Review of all the Departments.

  
Coordinator IQAC  
IOAC Co-ordinator  
S.K.R. COLLEGE FOR WOMEN  
HITHAKARINI SAMAJ  
Endowments Dept., Govt. of Andhra Pradesh  
RAJAMAHENDRAVARAM

  
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