



**S.K.R. GOVERNMENT DEGREE COLLEGE(WOMEN)
RAJAMAHENDRAVARAM(Estd.1968)**

(Re-Accredited at B+Grade by NAAC, Affiliated to Adikavi Nannayya University)



CRITERION-V

5.2 STUDENT PROGRESSION

5.2.1 NUMBER OF PLACEMENT OF OUTGOING STUDENTS DURING THE YEAR 2022-2023



**S.K.R. GOVERNMENT DEGREE COLLEGE(WOMEN)
RAJAMAHENDRAVARAM(Estd.1968)**

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Year	Name of the Student who has been Placed	Programme graduated from	Year of Graduation	Name of the Employer with contact details	Pay Package at appointment (In INR per Annum)
2022-2023	V.Maheswari	B.Com	2022-2023	Sri Githam Institute of Management and Technology, Rajahmundry	1,50,000
2022-2023	S.A. Manya	B.Com	2022-2023	Sri Githam Institute of Management and Technology, Rajahmundry	1,50,000
2022-2023	C. Esther Rani	B.Com	2022-2023	Sri Gayathri Educational Society, Rajahmundry	1,32,000
2022-2023	M.Padmasri	B.Com	2022-2023	Sri Gayathri Educational Society, Rajahmundry	1,32,000
2022-2023	K.Jyothsna Sri Ramya	B.Com	2022-2023	Sri Gayathri Educational Society, Rajahmundry	1,32,000
2022-2023	S.I.K.Madhulatha	B.Com	2022-2023	Sri Gayathri Educational Society, Rajahmundry	1,32,000
2022-2023	S.Sravani	B.Com	2022-2023	Bajaj Capital Insurance Booking limited, Bhimavaram	1,20,000
2022-2023	U.Keerthi	B.Com	2022-2023	Bajaj Capital Insurance Booking limited, Bhimavaram	1,20,000
2022-2023	S.Rachitha Sai	B.Com	2022-2023	NIPUNA Technologies Pvt. Ltd., Vijayawada	1,20,000
2022-2023	V.Sandhvi	B.Com	2022-2023	Khazana Jewellery Pvt.Ltd Royapettah, Chennai	1,89,768

A. B. Sreedhar
IQAC Co-ordinator
S.K.R. Government Degree College (Women)
RAJAMAHENDRAVARAM.
East Godavari Dist., Andhra Pradesh



P. N. Sreedhar
PRINCIPAL
S.K.R. Government Degree College (Women)
RAJAMAHENDRAVARAM.
East Godavari Dist., Andhra Pradesh

2022-2023

V.MAHESWARI

SIMT

Sheshadri Towers, Danavaipeta, Rajahmundry(A.P). cell : 9989242667

Date : 05/10/2023

Dear V. Maheswari,

We are pleased to offer you a job as a Accountant at SIMT. We think you will be a valuable asset to the company.

If you accept this offer letter, you will be eligible for the following:

Annual gross salary of 12,500/- paid monthly .

Up to 5% of your annual gross salary will be given as a performance bonus

We look forward to welcoming you onboard within a week.





Authorized signature



**EVIDENCE OF V.MAHESWARI THAT SHE COMPLETED
BACHELOR OF DEGREE AT SKR COLLEGE FOR WOMEN**

T.C. No. 210 DUPLICATE Admission No. 21778
Year of Admn. 20-21


 **Smt. KANDUKURI RAJYALAKSHMI**
COLLEGE FOR WOMEN
RAJAHMUNDRY-533 103. E.G. Dist.




(COLLEGE ESTABLISHED FROM THE YEAR 1968 - 69
AS PER THE G.O.MS. No. 1603 (Edn.) Dated 23-8-1968 of Govt. of Andhra Pradesh)

TRANSFER CERTIFICATE FOR DEGREE COURSE

- Name of the Pupil : Varru Maheswari
- Name of the Parent (as per S.S.C.) : V. Paidipunkidi
- Nationality and Religion : Hindu
- Whether the Candidate belongs to Scheduled Castes or Scheduled Tribes or other Back - ward classes : BC-D-Koppala udana
- Date of birth as entered in the Admission Register (as per S.S.C.) : 04-12-2000
- Class and Group in which the pupil was reading at the time of leaving : B Com (Gen)
- Date of Admission to that course : 01-02-2021
- Mother Tongue & Medium of Instructions : Telugu
- Whether qualified for promotion to a higher class : B Com sem 2023
- Whether the pupil has paid all the fees due to the college : Yes
- The number of days the student has attended the college : 75%
- Date on which the pupil has actually left the college : 22-07-2023
- Date of Transfer Certificate : 19-09-2023
- Conduct and Character of the student : Satisfactory

Initial of the Section Clerk 

PRINCIPAL
S.K.R. Government College (Women)
RAJAMAHENDRAVARAM,
East Godavari Dist. Andhra Pradesh

 19/9/23

S.A.MANYA

SIMT

Sheshadri Towers, Danavaipeta, Rajahmundry(A.P). cell : 9989242667

Date : 05/10/2023

Dear S.A. Manya,

We are pleased to offer you a job as a Accountant at SIMT. We think you will be a valuable asset to the company.

If you accept this offer letter, you will be eligible for the following:

Annual gross salary of 12,500/- paid monthly .

Up to 5% of your annual gross salary will be given as a performance bonus

We look forward to welcoming you onboard within a week.




Authorized signature




**EVIDENCE OF S.A MANYA THAT SHE COMPLETED BACHELOR OF
DEGREE AT SKR COLLEGE FOR WOMEN**

Year of Admn. 2020-2021



**Smt. KANDUKURI RAJYALAKSHMI
COLLEGE FOR WOMEN**
RAJAHMUNDRY-533 103. E.G.Dist.



(COLLEGE ESTABLISHED FROM THE YEAR 1968 - 69
AS PER THE G.O.MS. No. 1603 (Edn.) Dated 23-8-1968 of Govt. of Andhra Pradesh)

TRANSFER CERTIFICATE FOR DEGREE COURSE

1. Name of the Pupil	: Sukeera Adm Manya
2. Name of the Parent (a per S.S.C)	: Sukeera Srinivasa
3. Nationality and Religion	: Indian
4. Whether the Candidate belongs to Scheduled Castes or Scheduled Tribes or other Back - ward classes	: OC / Brahmin
5. Date of birth as entered in the Admission Register (as per S.S.C.)	: 13-8-2002
6. Class and Group in which the pupil was reading at the time of leaving	: <u>II</u> BCOM General TM
7. Date of Admission to that course	: 24-02-2020
8. Mother Tongue & Medium of Instructions	: Telugu / TM
9. Whether qualified for promotion to a higher class	: <u>III</u> Year BCOM General 2023
10. Whether the pupil has paid all the fees due to the college	: Yes
11. The number of days the student has attended the college	: 75%
12. Date on which the pupil has actually left the college	: 22-07-2023
13. Date of Transfer Certificate	: 25-09-2023
14. Conduct and Character of the student	: Satisfactory

PRINCIPAL
S.K.R. Government Degree College (Women)
RAJAMAHENDRAVARAM.
East Godavari Dist., Andhra Pradesh

Initial of the Section Clerk *[Signature]*

26/9/23

C.ESTHERU RANI

Srigayathri Education Society

TTD Road,Prakshnagar . Rajahmundry. Andhra Pradesh cell.9392663334

Date : 1/11/2023

Dear C. Esteru Rani

We are excited to give you this offer of employment for the position of Tele Caller Operator with Srigayathri Education Society . Please review the summary of the terms and conditions of our company.

If you accept this offer letter, your start date will be 5/11/2023, and you need to report to Manager.

If you accept this offer letter, please find attached terms and conditions of your employment. We are looking forward to your joining us.

Best regards,



**EVIDENCE OF CH. ESTHERU RANI THAT SHE COMPLETED
BACHELOR OF DEGREE AT SKR COLLEGE FOR WOMEN**

T.C. No. 137

DUPLICATE Admission No. 21709
Year of Admn. 2020-2021

**Smt. KANDUKURI RAJYALAKSHMI
COLLEGE FOR WOMEN**
RAJAHMUNDRY-533 103. E.G.Dist.

(COLLEGE ESTABLISHED FROM THE YEAR 1968 - 69
AS PER THE G.O.MS. No. 1603 (Edn.) Dated 23-8-1968 of Govt. of Andhra Pradesh)

TRANSFER CERTIFICATE FOR DEGREE COURSE

1. Name of the Pupil : chedala Esther Rani
2. Name of the Parent (a per S.S.C) : ch. Bhadraram Reddy
3. Nationality and Religion : Indian
4. Whether the Candidate belongs to Scheduled Castes or Scheduled Tribes or other Back - ward classes : ST / Konda Reddy
5. Date of birth as entered in the Admission Register (as per S.S.C.) : 21-02-2000
6. Class and Group in which the pupil was reading at the time of leaving : II BCOM (Gen)
7. Date of Admission to that course : 02-02-2023
8. Mother Tongue & Medium of Instructions : Telugu/TM
9. Whether qualified for promotion to a higher class : III Year BCOM 2023
10. Whether the pupil has paid all the fees due to the college : Yes
11. The number of days the student has attended the college : 75%
12. Date on which the pupil has actually left the college : 22-07-2023
13. Date of Transfer Certificate : 22-08-2023
14. Conduct and Character of the student : Satisfactory

Initial of the Section Clerk

P. N. Principal 30/8/23
S.K.R. Government Degree College
RAJAHMUNDRY

M.PADMA SRI

Srigayathri Education Society

T.T.D. Road,Prakshnagar , Rajahmundry. Andhra Pradesh cell 9392663334

Date : 1/11/2023

Dear M. Padma Sri

We are excited to give you this offer of employment for the position of Tele Caller Operator with Srigayathri Education Society . Please review the summary of the terms and conditions of our company.

If you accept this offer letter, your start date will be 5/11/2023, and you need to report to Manager.

If you accept this offer letter, please find attached terms and conditions of your employment. We are looking forward to your joining us.

Best regards,


Signature


**EVIDENCE OF M. PADMASRI THAT SHE COMPLETED
BACHELOR OF DEGREE AT SKR COLLEGE FOR WOMEN**

T.C. No. 136

Admission No. 21694

Year of Admn. 2020-2021

**Smt. KANDUKURI RAJYALAKSHMI
COLLEGE FOR WOMEN**

RAJAHMUNDRY-533 103. E.G.Dist.

(COLLEGE ESTABLISHED FROM THE YEAR 1968 - 69
AS PER THE G.O.MS. No. 1603 (Edn.) Dated 23-8-1968 of Govt. of Andhra Pradesh)

TRANSFER CERTIFICATE FOR DEGREE COURSE

- Name of the Pupil : Mutyala padmasri
- Name of the Parent (a per S.S.C) : M. kumar
- Nationality and Religion : Indian
- Whether the Candidate belongs to Scheduled Castes or Scheduled Tribes or other Back - ward classes : sc / Pelli
- Date of birth as entered in the Admission Register (as per S.S.C.) : 05-07-2002
- Class and Group in which the pupil was reading at the time of leaving : 2 BCOM general
- Date of Admission to that course : 23-02-2020
- Mother Tongue & Medium of Instructions : Telugu / EM
- Whether qualified for promotion to a higher class : III BCOM general 2023
- Whether the pupil has paid all the fees due to the college : YES
- The number of days the student has attended the college : 75%
- Date on which the pupil has actually left the college : 22-7-2023
- Date of Transfer Certificate : ~~23-08~~ -08-2023
- Conduct and Character of the student : Satisfactory

Initial of the Section Clerk

P. N. [Signature] 20/8/23
PRINCIPAL
S.K.R. Government College (Women)
RAJAMAHENDRAVARAM,
East Godavari Dist., Andhra Pradesh

K.JYOTHSNA

MOTILAL OSWAL FINANCIAL SERVICES FRANCHISE

D.No : 74-1-6, Prakashnagar , Rajamahendravaram (A.P.), India.
Email id : motilaloswarjy@gmail.com contact no : 9052224555

Date: 10/01/2023

Dear K.Jyothsna Sriramya

We are pleased to offer you the position of Tele caller/Sales Executive at Motilal Oswal Financial Services Franchise in Rajahmundry. We were impressed with your skills and experience during the interview process, and we believe that you would be a valuable asset to our team.

Job Responsibilities:

- Build relationships with clients and provide excellent customer service.
- Achieve sales targets and contribute to the overall growth of the company.

Compensation and Benefits:

- Competitive salary and commission structure.
- Paid training and development opportunities.

Please review this offer letter carefully and indicate your acceptance by signing and returning a copy of this letter to us by next week.



Sincerely,

K.Venkata Ramana, Manager.
Motilal Oswal Financial Services Franchise



Motilal Oswal Financial Services Franchise
D.No. 74-1-6, Prakash Nagar,
RAJAHMUNDRY (A.P.)

**EVIDENCE OF K.JYOTHSNA SAI RAMYA THAT SHE COMPLETED
BACHELOR OF DEGREE AT SKR COLLEGE FOR WOMEN**

170
C.No.

DUPLICATE Admission No. 21692
Year of Admn. 20-21


**Smt. KANDUKURI RAJYALAKSHMI
COLLEGE FOR WOMEN**
RAJAHMUNDRY-533 103. E.G.Dist.



(COLLEGE ESTABLISHED FROM THE YEAR 1968 - 69
AS PER THE G.O.MS. No. 1603 (Edn.) Dated 23-8-1968 of Govt. of Andhra Pradesh)

TRANSFER CERTIFICATE FOR DEGREE COURSE

1. Name of the Pupil : K. Jyothsna Sai Ramya
2. Name of the Parent (a per S.S.C) : K. Srinivasa Rao
3. Nationality and Religion : Indian
4. Whether the Candidate belongs to Scheduled Castes or Scheduled Tribes or other Back - ward classes : BCB / Gouda
5. Date of birth as entered in the Admission Register (as per S.S.C.) : 15-01-2002
6. Class and Group in which the pupil was reading at the time of leaving : III B Com Gen
7. Date of Admission to that course : 04-02-2020
8. Mother Tongue & Medium of Instructions : Telugu / TM
9. Whether qualified for promotion to a higher class : 1st Year B Com Gen 2023
10. Whether the pupil has paid all the fees due to the college : Yes
11. The number of days the student has attended the college : 75%
12. Date on which the pupil has actually left the college : 22-07-2023
13. Date of Transfer Certificate : 08-09-2023
14. Conduct and Character of the student : Satisfactory

Initial of the Section Clerk 

PRINCIPAL
S.K.R. Government Degree College (Women)
RAJAMAHENDRAVARAM,
East Godavari Dist., Andhra Pradesh
22/9/23

S.L.K MADHU LATHA

MOTILAL OSWAL FINANCIAL SERVICES FRANCHISE

D.No : 74-1-6, Prakashnagar , Rajamahendravaram (A.P), India

Email id motilaloswarjy@gmail.com contact no : 9052224555

Date: 10/01/2023

Dear S.L.K.Madhu Latha

We are pleased to offer you the position of Tele caller/Sales Executive at Motilal Oswal Financial Services Franchise in Rajahmundry. We were impressed with your skills and experience during the interview process, and we believe that you would be a valuable asset to our team.

Job Responsibilities:

- Build relationships with clients and provide excellent customer service.
- Achieve sales targets and contribute to the overall growth of the company.

Compensation and Benefits:

- Competitive salary and commission structure.
- Paid training and development opportunities.

Please review this offer letter carefully and indicate your acceptance by signing and returning a copy of this letter to us by next week.



Sincerely,

K.Venkata Ramana, Manager.
Motilal Oswal Financial Services Franchise

Motilal Oswal Financial Services Franchise
Door No: 74-1-6, Prakash Nagar,
RAJAMAHENDRAVARAM

**EVIDENCE OF S.I K. MADHU LATHA THAT SHE COMPLETED
BACHELOR OF DEGREE AT SKR COLLEGE FOR WOMEN**

C. No. 196

DUPLICATE

Admission No.

21691

Year of Admn.

20-21



**Smt. KANDUKURI RAJYALAKSHMI
COLLEGE FOR WOMEN**

RAJAHMUNDRY-533 103. E.G.Dist.



(COLLEGE ESTABLISHED FROM THE YEAR 1968 - 69
AS PER THE G.O.MS. No. 1603 (Edn.) Dated 23-8-1968 of Govt. of Andhra Pradesh)

TRANSFER CERTIFICATE FOR DEGREE COURSE

1. Name of the Pupil : Srikoti Madhu Latha
2. Name of the Parent (a per S.S.C) : S. Yeshu
3. Nationality and Religion : Indian
4. Whether the Candidate belongs to Scheduled Castes or Scheduled Tribes or other Back - ward classes : SC/Mda
5. Date of birth as entered in the Admission Register (as per S.S.C.) : 22-09-2002
6. Class and Group in which the pupil was reading at the time of leaving : III BCom Gen TM
7. Date of Admission to that course : 04-02-2020
8. Mother Tongue & Medium of Instructions : Telugu TTM
9. Whether qualified for promotion to a higher class : III Year BCom Gen TM 2023
10. Whether the pupil has paid all the fees due to the college : Yes
11. The number of days the student has attended the college : 75%.
12. Date on which the pupil has actually left the college : 22-07-2023
13. Date of Transfer Certificate : 15-09-2023
14. Conduct and Character of the student : Satisfactory

Initial of the Section Clerk

PRINCIPAL

S.K.R. Government College (Women)
RAJAHMENDRAVARAM.

S.SRAVANI



Bajaj Capital Insurance Broking Limited

[CIN: U67200DL2002PLC17625]
Registered Office: Bajaj House, 97, Nehru Place, New Delhi - 110019, India
Correspondence Address: Novus Tower, 1st Floor (East wing), Plot No. 18, Sector-18, Gurgaon, Haryana 122015
email: info@bajajcapital.com
www.bajajcapitalinsurance.com
Ph.: 011-41693000 | Toll Free: 1800 - 212 - 123 - 123

Date: **16-Dec-2023**,

Mr/Ms. **Simma Sravani**,

Sub: Letter of Engagement as an **Sr. Tele Intern - IPC**

Dear **Simma Sravani**,

Further to your application, interview, our discussions, we are pleased to inform you that you have been selected as **Sr. Tele Intern - IPC** and required to join at our office **BHIMAVARAM - IPC** by Bajaj Capital Insurance Broking Limited (hereinafter referred to as "the Company") on or before **09-Dec-2023** subject to your acceptance of the following terms and conditions.

1. Engagement & Stipend

You shall be engaged as an Intern and shall be paid a Monthly Stipend of **Rs. 10000/-** subject to your Regular Attendance, Minimum Acceptable Subject matter Learning/ (Trade Learning) Performance, Discipline and Aptitude to Learn and grow.

2. Training schedule

Normal Training hours are from 10 a.m to 6 p.m. which is subject to change as per the discretion of the Management of the company. Any Change in the Training Schedule will be informed you in writing, prior to its effective Date.

3. Prohibition to divulge confidential information of the Company

You shall not divulge, disclose or make known either directly or indirectly the Confidential Information of the company to any person and/or entity, which may include without limitation the trade secrets or information about the affairs of the transactions, processes of the Company, which may come to your knowledge during the course of your internship and /or thereafter.

Confidential Information means and includes any and all (i) proprietary, commercial, financial, technical, business plan, product, service, and customer (existing and/or prospective) information; legal, marketing and technical and other advice, correspondence, material, memoranda, expert opinions obtained by the company from external advisors; know-how; trade secrets; any other confidential or non-public information, including data, reports, documents, file interpretations, forecasts, price figures, plans, customer lists or details, working methodology and records provided by the company containing or otherwise reflecting information concerning the business or affairs of the company and/or its group companies, affiliates, subsidiaries (whether in written or electronic form or orally or graphical or machine-readable information); and (ii) notes, summaries, analyses, valuations, compilations, conclusions, studies, calculations or other material in whatever form made or derived in whole or in part by the intern from, or from inspection or evaluation of, any information of the type referred to in clause (i) of this definition; Confidential Information is broadly defined, and includes all information that has or could have commercial value or other utility in the business in which the company is engaged in or contemplates engaging in, and all information of which the unauthorized disclosure could be detrimental to the interest of the company, whether or not such information is identified as Confidential Information by the company.

Initials: _____

Advice on: Corporate Risk Management | Insurance Planning | Claim Advisory | Retirement & Estate Planning | Employee Benefits & Group Insurance

Bajaj Capital Insurance Broking Limited (BCBL) is an IRDA Licensed Composite Broker bearing license No. 241, Licence Code, CB 042/02, Licence dated 09/01/2022 Valid till 08/01/2025 (Originally Licenced by IRDA on 09/01/2004 and renewed thereafter)

www.bajajcapitalinsurance.com



Bajaj Capital Insurance Broking Limited

[CIN: U67200DL2002PLC117625]
Registered Office: Bajaj House, 97, Nehru Place, New Delhi - 110019, India
Correspondence Address: Novus Tower, 1st Floor (East wing), Plot No. 18, Sector-18, Gurugram, Haryana 122015
email: info@bajajcapital.com
www.bajajcapitalinsurance.com
Ph.: 011-41693000 | Toll Free: 1800 - 212 - 123 - 123

You undertake (i) not to directly or indirectly, use, make available, sell, disclose or otherwise communicate to any third party/person/entity, other than in your assigned duties, any of the Company's Confidential Information, either during the term of your internship and/or thereafter; (ii) not to publish, disclose or otherwise disseminate the Confidential Information, without prior written approval of the company. You acknowledge that any unauthorized disclosure of Confidential Information of the company, will be highly prejudicial/detrimental to the interest of the company and you agree to indemnify the company for the loss suffered/incurred by the company on account of breach of the confidential obligation either during the term of your internship and/or thereafter; (iii) you further covenant to take all reasonable action to prevent the unauthorized use or disclosure of any Confidential Information; and (iv) all notes, data, information and/or memoranda of any nature and in particular the Confidential Information which shall be acquired, received or made by you during the course of your internship shall be surrendered by you to the company at the termination of your internship or at the request of the company at any time during the course of your internship or at any time thereafter; (v) that all the passwords (system, software password etc) provided to you or acquired by you during the course of your internship, should not be shared with any team member(s) during the tenure of your internship or even after dissociation from the Company.

4. Prohibition of unauthorized use of Company's Intellectual Property

In your capacity as an Intern of the company, you shall be entrusted with various documents, records, database of customers/clients/vendors etc. You shall be bound to keep these safe and secure and shall not cause it to be used for any purpose other than as authorized by the company. In particular, you shall not share such information with anyone or otherwise in any manner infringe the Company's IP rights in such documents, records, database etc either during the term of your internship and/or thereafter.

Note: The computer programme and customer/client data base of the Company and other records, whether in electronic or manual format, constitute the intellectual property of the company and is protected under the law. Notwithstanding anything to the contrary contained in this Engagement Letter, any infringement of the company's intellectual property rights or breach of trust by you will lead to civil and criminal prosecution and immediate termination of your service.

5. Restriction as to other works or internship/employment

5.1 As an Intern of the company you shall not engage yourself directly and/or indirectly in any work same or similar in nature as that of the Company and/or in which you may for the time being be engaged by the Management of the Company.

5.2 You shall not engage yourself in any other business, trade or profession or internship (either part time, honorary or otherwise), during the period of your internship with the Company including holding an agency of Insurance Company, Mutual Funds, Unit Trust of India, Post Office or any such financial institution/organization, directly or indirectly.

5.3 You agree that during the term of your association with the Company and for a period of six (06) months from the date of your dis-association with the Company, you shall not take up internship with a company, which is engaged in the same business as that of the Company or engage yourself (directly or indirectly) in the same or similar business as that of the Company.

Initials: _____

Advice on: Corporate Risk Management | Insurance Planning | Claim Advisory | Retirement & Estate Planning | Employee Benefits & Group Insurance

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www.bajajcapitalinsurance.com



Bajaj Capital Insurance Broking Limited

[CIN: U67200DL2002PLC117625]
Registered Office: Bajaj House, 97, Nehru Place, New Delhi - 110019, India
Correspondence Address: Novus Tower, 1st Floor (East wing), Plot No. 18, Sector-18, Gurgaon, Haryana 122015
email: info@bajajcapital.com
www.bajajcapitalinsurance.com
Ph: 011-41693000 | Toll Free: 1800 - 212 - 123 - 123

5.4 The restriction(s) contained in above clauses, is considered reasonable by the parties hereto, and necessary for the protection of the legitimate interests of the Company, including Confidential Information of the Company, but if any such restriction shall be found to be void or voidable but would be valid and enforceable if some part or some parts thereof were deleted, such restriction shall apply with such modification as may be necessary to make it valid and enforceable.

Note: No Intern of the Company, except with the previous knowledge of the management, shall negotiate for internship in a Company engaged in a same and/or similar kind of business as that of the Company.

6. Termination of Internship Engagement

Your internship engagement with the Company may be terminated forthwith by the company, without prior notice and/or Stipend if, in the opinion of the company, you at any time:

- commit any material/serious or persistent breach of any of the provisions of this engagement letter, the rules and regulations, the code of conduct/ethics of the company in force from time to time;
- do or cause to be done any act, deed, matter or thing otherwise than in the interest of the company;
- fail to achieve the desired performance;
- are guilty of any misconduct or neglect in the discharge of your duties;
- fail or neglect in observing and complying fully with all resolution, regulations, instructions and directions from time to time made or given to you;
- become of unsound mind;
- commit a fraud against the company or its subsidiaries, affiliates, group companies or conviction for aiding or abetting, or the commission of, a felony or of a fraud or a crime involving moral turpitude or a business crime;
- found to be in possession or use of illegal drugs or prohibited substances, the excessive drinking of alcoholic beverages on a recurring basis, which impairs your ability to perform your duties, or the appearance during hours of internship on a recurring basis of being under the influence of such drugs, substances or alcohol.
- are convicted of any criminal offence;
- become incapacitated or prevented by illness, accident or any other circumstances from discharging in full your duties.

Initials: _____

Advice on: Corporate Risk Management | Insurance Planning | Claim Advisory | Retirement & Estate Planning | Employee Benefits & Group Insurance

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email: info@bajajcapital.com
www.bajajcapitalinsurance.com
Ph.: 011-41693000 | Toll Free: 1800 - 212 - 123 - 123

7. Leave(s) & Holiday(s)

You shall be entitled to leave and holidays as per the HR policy of the Company (in force from time to time), which may be revised, modified or altered by the Management at its sole discretion.

However S/he shall be entitled to enjoy paid Weekly Offs, National & Festival Holidays, as per the provisions.

8. Continuing or Habitual Absence and Unauthorized Leave

Absence for a continuing period of 3 (three) days including absence when leave though applied for but not granted, will lead to termination of internship without any notice or intimation and without any obligation on the Company, legally and/or otherwise. Further, where leave has been applied for and granted and you have overstayed for a period of two (2) days, will lead to termination of internship without any notice or intimation and without any obligation on the Company, legally and/or otherwise.

In case you remain absent from duty habitually without prior permission or sanction of leave for a continuous period of two (2) days in a month, then your services shall be liable to termination at the sole discretion of the Management.

9. Physical and Mental Fitness

Your engagement and continuance in the training is further subject to your remaining physically and mentally fit and the Management shall have a right to get you medically examined at any time from any registered medical practitioner or civil surgeon at its discretion. If you are found medically un-fit, your engagement may be terminated at any time by giving you one month's notice or Stipend in lieu thereof.

10. Date of Birth

Your date of birth as recorded at the time of your engagement with the company shall be considered as the authentic date of birth for all purposes throughout your service with the company and no change shall be permitted under any circumstances.

11. Concealment of Material Information

If any information/representation made by you in your application for internship and subsequent documents/testimonials submitted is/are found to be untrue or false or if facts come to our notice which have been either concealed or suppressed by you, the Management reserves the right to dispense with your services without giving any notice or compensation in lieu thereof and recover the amount(s)/salary paid to you.

12. Correspondence/Communications/Notice and change of address

Your address as indicated in your application for internship shall be deemed to be correct for sending you any communication. Every communication addressed to you at the given address shall be deemed to have been duly served upon you.

In case there is any change in your residential address and/or permanent address, you will intimate the same in writing to the HR Department, within three working days from the date of such change and get such change of address recorded in the appropriate register maintained for the purpose by the company. All communications sent to you by the company at your last given address then will be deemed to have been delivered to you.

Initials: _____

Advice on: Corporate Risk Management | Insurance Planning | Claim Advisory | Retirement & Estate Planning | Employee Benefits & Group Insurance

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Ph.: 011-41693000 | Toll Free: 1800 - 212 - 123 - 123

13. You shall at all times indemnify and keep indemnified the company against all sums whether by way of claims, demands, damages, costs charges or expenses paid or incurred by the company in or in connection with any action, claim, proceeding or demand instituted or made against the company, caused or occasioned by your breach, failure, default or neglect, in the opinion of the company, to observe and comply fully with the terms and conditions of your internship with the company herein contained.

14. All works developed by you during the course of your internship with the company, shall belong exclusively to the company and you hereby irrevocably assign the ownership of copyrights in such works and those of any other derivative works, to the company. You will promptly provide to the company a complete written disclosure for each such work identifying the features or concepts you believe to be new or different. You grant to the company an irrevocable, non-exclusive, worldwide, perpetual, paid up license under the works.

15. Upon having removed from the engagement, you agree not to solicit the customer/client of the company (including any subsidiary, affiliate, group company or any of them) for the purpose of offering to that person services similar to or competing with those of the business conducted by the company. Further, you agree not to solicit or entice away, or endeavor to solicit or entice away, any director or employee of the company (including any subsidiary, affiliate, Group Company or any of them).

16. You shall not accept any contribution or otherwise associate with the raising of any funds or make any other collections, whether in cash or in kind in pursuance of any object, whatsoever, or accept or demand any subscription from any employee or staff members of the Company.

17. In matters not herein specified, you will be governed by such rules of the Management as are in force from time to time. You agree to carry out all lawful orders/instructions/directions of the company and your immediate superior as are given to you in connection with the day to day discharge of your duties while in engagement with the company. Further, you agree that you shall be responsible for any fraud/misappropriations (financial or otherwise)/act of omission and/or commission committed by you and/or any of the team member(s) under you.

18. The Company and/or its Director(s)/Official(s) shall not be responsible or liable, in any manner whatsoever, for any act done &/or representation/assurance etc. given by you, for procuring business or otherwise, which is not in consonance with the approved policies/guidelines of the company.

19. In addition to the letter of engagement, your engagement is governed by the code of conduct/ethics and/or the rules of the company (in force from time to time). You agree to carry out all lawful orders/instructions/directions of the company and your immediate superior as are given to you in connection with the day to day discharge of your duties while in internship with the company.

20. The invalidity or unenforceability of any particular provisions of this letter of engagement shall not affect the validity, legality or enforceability of the remainder of this letter of engagement, it being intended that all rights and obligations of the parties hereunder shall be enforceable to the fullest extent permitted by law.

21. You agree and acknowledge that the client's dealt by you is the Company's property. Further, you undertake not to cheat or mis-sell any investment products/financial products to the client of our Company. In the event of any breach or violation of this clause, necessary legal and disciplinary action shall be initiated and/or taken against you, including termination of your engagement with the Company.

Initials: _____

Advice on: Corporate Risk Management | Insurance Planning | Claim Advisory | Retirement & Estate Planning | Employee Benefits & Group Insurance

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22. No matter what or subject to any circumstance, nowhere a student / intern is allowed to post/ write/ share/ forward/ convey in writing or any other communication form, directly or indirectly any negative substance/ matter/ incident/ story which can lead to devalue the image & reputation of brand, however in such scenarios student is encouraged & requested to connect with Company /College management through suggested hierarchy to ensure his/ her concern has reached to concerned authorities timely.

23. Student / intern is expected to work/ learn with a promising & progressive attitude & discipline with highest possible standards reflecting Industry standards to make it a wonderful experience for all.

24. The clauses which by their very nature need survival shall survive any termination of this letter of Engagement.

25. This letter of engagement is made in New Delhi and the Courts at Delhi/New Delhi shall have the exclusive jurisdiction to resolve any dispute between the parties.

If the above terms and conditions are acceptable to you, please acknowledge by signing below and returning one copy of this letter to us.

We wish you long term and fruitful association with our company.

Cordially Yours

For Bajaj Capital Insurance Broking Limited.

Sunaina Mattoo Khanna

Chief People Officer and Head- Transformation

Agreed and Accepted

Signature: _____

Name: _____

Father's Name: _____

Address: _____

Advice on: Corporate Risk Management | Insurance Planning | Claim Advisory | Retirement & Estate Planning | Employee Benefits & Group Insurance

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U.KEERTHI



Bajaj Capital Insurance Broking Limited

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Date: 13-Dec-2023,

Mr/Ms. Usse keerthi,

Sub: Letter of Engagement as an Sr. Tele Intern - IPC

Dear Usse keerthi,

Further to your application, interview, our discussions, we are pleased to inform you that you have been selected as **Sr. Tele Intern - IPC** and required to join at our office **BHIMAVARAM - IPC** by Bajaj Capital Insurance Broking Limited (hereinafter referred to as "the Company") on or before **06-Dec-2023** subject to your acceptance of the following terms and conditions.

1. Engagement & Stipend

You shall be engaged as an Intern and shall be paid a Monthly Stipend of **Rs. 10000/-** subject to your Regular Attendance, Minimum Acceptable Subject matter Learning/ (Trade Learning) Performance, Discipline and Aptitude to Learn and grow.

2. Training schedule

Normal Training hours are from 10 a.m to 6 p.m. which is subject to change as per the discretion of the Management of the company. Any Change in the Training Schedule will be informed you in writing, prior to its effective Date.

3. Prohibition to divulge confidential information of the Company

You shall not divulge, disclose or make known either directly or indirectly the Confidential Information of the company to any person and/or entity, which may include without limitation the trade secrets or information about the affairs of the transactions, processes of the Company, which may come to your knowledge during the course of your internship and /or thereafter.

Confidential Information means and includes any and all (i) proprietary, commercial, financial, technical, business plan, product, service, and customer (existing and/or prospective) information; legal, marketing and technical and other advice, correspondence, material, memoranda, expert opinions obtained by the company from external advisors; know-how; trade secrets; any other confidential or non-public information, including data, reports, documents, file interpretations, forecasts, price figures, plans, customer lists or details, working methodology and records provided by the company containing or otherwise reflecting information concerning the business or affairs of the company and/or its group companies, affiliates, subsidiaries (whether in written or electronic form or orally or graphical or machine-readable information); and (ii) notes, summaries, analyses, valuations, compilations, conclusions, studies, calculations or other material in whatever form made or derived in whole or in part by the intern from, or from inspection or evaluation of, any information of the type referred to in clause (i) of this definition; Confidential Information is broadly defined, and includes all information that has or could have commercial value or other utility in the business in which the company is engaged in or contemplates engaging in, and all information of which the unauthorized disclosure could be detrimental to the interest of the company, whether or not such information is identified as Confidential Information by the company.

Initials: _____

Advice on: Corporate Risk Management | Insurance Planning | Claim Advisory | Retirement & Estate Planning | Employee Benefits & Group Insurance

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**Bajaj Capital Insurance Broking Limited**

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You undertake (i) not to directly or indirectly, use, make available, sell, disclose or otherwise communicate to any third party/person/entity, other than in your assigned duties, any of the Company's Confidential Information, either during the term of your internship and/or thereafter; (ii) not to publish, disclose or otherwise disseminate the Confidential Information, without prior written approval of the company. You acknowledge that any unauthorized disclosure of Confidential Information of the company, will be highly prejudicial/detrimental to the interest of the company and you agree to indemnify the company for the loss suffered/incurred by the company on account of breach of the confidential obligation either during the term of your internship and/or thereafter; (iii) you further covenant to take all reasonable action to prevent the unauthorized use or disclosure of any Confidential Information; and (iv) all notes, data, information and/or memoranda of any nature and in particular the Confidential Information which shall be acquired, received or made by you during the course of your internship shall be surrendered by you to the company at the termination of your internship or at the request of the company at any time during the course of your internship or at any time thereafter; (v) that all the passwords (system, software password etc) provided to you or acquired by you during the course of your internship, should not be shared with any team member(s) during the tenure of your internship or even after dissociation from the Company.

4. Prohibition of unauthorized use of Company's Intellectual Property

In your capacity as an Intern of the company, you shall be entrusted with various documents, records, database of customers/clients/vendors etc. You shall be bound to keep these safe and secure and shall not cause it to be used for any purpose other than as authorized by the company. In particular, you shall not share such information with anyone or otherwise in any manner infringe the Company's IP rights in such documents, records, database etc either during the term of your internship and/or thereafter.

Note: The computer programme and customer/client data base of the Company and other records, whether in electronic or manual format, constitute the intellectual property of the company and is protected under the law. Notwithstanding anything to the contrary contained in this Engagement Letter, any infringement of the company's intellectual property rights or breach of trust by you will lead to civil and criminal prosecution and immediate termination of your service.

5. Restriction as to other works or internship/employment

5.1 As an Intern of the company you shall not engage yourself directly and/or indirectly in any work same or similar in nature as that of the Company and/or in which you may for the time being be engaged by the Management of the Company.

5.2 You shall not engage yourself in any other business, trade or profession or internship (either part time, honorary or otherwise), during the period of your internship with the Company including holding an agency of Insurance Company, Mutual Funds, Unit Trust of India, Post Office or any such financial institution/organization, directly or indirectly.

5.3 You agree that during the term of your association with the Company and for a period of six (06) months from the date of your dis-association with the Company, you shall not take up internship with a company, which is engaged in the same business as that of the Company or engage yourself (directly or indirectly) in the same or similar business as that of the Company.

Initials: _____

Advice on: Corporate Risk Management | Insurance Planning | Claim Advisory | Retirement & Estate Planning | Employee Benefits & Group Insurance

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5.4 The restriction(s) contained in above clauses, is considered reasonable by the parties hereto, and necessary for the protection of the legitimate interests of the Company, including Confidential Information of the Company, but if any such restriction shall be found to be void or voidable but would be valid and enforceable if some part or some parts thereof were deleted, such restriction shall apply with such modification as may be necessary to make it valid and enforceable.

Note: No Intern of the Company, except with the previous knowledge of the management, shall negotiate for internship in a Company engaged in a same and/or similar kind of business as that of the Company.

6. Termination of Internship Engagement

Your internship engagement with the Company may be terminated forthwith by the company, without prior notice and/or Stipend if, in the opinion of the company, you at any time:

- commit any material/serious or persistent breach of any of the provisions of this engagement letter, the rules and regulations, the code of conduct/ethics of the company in force from time to time;
- do or cause to be done any act, deed, matter or thing otherwise than in the interest of the company;
- fail to achieve the desired performance;
- are guilty of any misconduct or neglect in the discharge of your duties;
- fail or neglect in observing and complying fully with all resolution, regulations, instructions and directions from time to time made or given to you;
- become of unsound mind;
- commit a fraud against the company or its subsidiaries, affiliates, group companies or conviction for aiding or abetting, or the commission of, a felony or of a fraud or a crime involving moral turpitude or a business crime;
- found to be in possession or use of illegal drugs or prohibited substances, the excessive drinking of alcoholic beverages on a recurring basis, which impairs your ability to perform your duties, or the appearance during hours of internship on a recurring basis of being under the influence of such drugs, substances or alcohol.
- are convicted of any criminal offence;
- become incapacitated or prevented by illness, accident or any other circumstances from discharging in full your duties.

Initials: _____

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7. Leave(s) & Holiday(s)

You shall be entitled to leave and holidays as per the HR policy of the Company (in force from time to time), which may be revised, modified or altered by the Management at its sole discretion.

However S/he shall be entitled to enjoy paid Weekly Offs, National & Festival Holidays, as per the provisions.

8. Continuing or Habitual Absence and Unauthorized Leave

Absence for a continuing period of 3 (three) days including absence when leave though applied for but not granted, will lead to termination of internship without any notice or intimation and without any obligation on the Company, legally and/or otherwise. Further, where leave has been applied for and granted and you have overstayed for a period of two (2) days, will lead to termination of internship without any notice or intimation and without any obligation on the Company, legally and/or otherwise.

In case you remain absent from duty habitually without prior permission or sanction of leave for a continuous period of two (2) days in a month, then your services shall be liable to termination at the sole discretion of the Management.

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Your engagement and continuance in the training is further subject to your remaining physically and mentally fit and the Management shall have a right to get you medically examined at any time from any registered medical practitioner or civil surgeon at its discretion. If you are found medically un-fit, your engagement may be terminated at any time by giving you one month's notice or Stipend in lieu thereof.

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Your date of birth as recorded at the time of your engagement with the company shall be considered as the authentic date of birth for all purposes throughout your service with the company and no change shall be permitted under any circumstances.

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If any information/representation made by you in your application for internship and subsequent documents/testimonials submitted is/are found to be untrue or false or if facts come to our notice which have been either concealed or suppressed by you, the Management reserves the right to dispense with your services without giving any notice or compensation in lieu thereof and recover the amount(s)/salary paid to you.

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Your address as indicated in your application for internship shall be deemed to be correct for sending you any communication. Every communication addressed to you at the given address shall be deemed to have been duly served upon you.

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13. You shall at all times indemnify and keep indemnified the company against all sums whether by way of claims, demands, damages, costs charges or expenses paid or incurred by the company in or in connection with any action, claim, proceeding or demand instituted or made against the company, caused or occasioned by your breach, failure, default or neglect, in the opinion of the company, to observe and comply fully with the terms and conditions of your internship with the company herein contained.

14. All works developed by you during the course of your internship with the company, shall belong exclusively to the company and you hereby irrevocably assign the ownership of copyrights in such works and those of any other derivative works, to the company. You will promptly provide to the company a complete written disclosure for each such work identifying the features or concepts you believe to be new or different. You grant to the company an irrevocable, non-exclusive, worldwide, perpetual, paid up license under the works.

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16. You shall not accept any contribution or otherwise associate with the raising of any funds or make any other collections, whether in cash or in kind in pursuance of any object, whatsoever, or accept or demand any subscription from any employee or staff members of the Company.

17. In matters not herein specified, you will be governed by such rules of the Management as are in force from time to time. You agree to carry out all lawful orders/instructions/directions of the company and your immediate superior as are given to you in connection with the day to day discharge of your duties while in engagement with the company. Further, you agree that you shall be responsible for any fraud/misappropriations (financial or otherwise)/act of omission and/or commission committed by you and/or any of the team member(s) under you.

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If the above terms and conditions are acceptable to you, please acknowledge by signing below and returning one copy of this letter to us.

We wish you long term and fruitful association with our company.

Cordially Yours

For Bajaj Capital Insurance Broking Limited.

Sunaina Mattoo Khanna

Chief People Officer and Head- Transformation

Agreed and Accepted

Signature: _____

Name: _____

Father's Name: _____

Address: _____

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S.RACHITHA SAI



PLACEMENT/RETENTION – SELF DECLARATION FORM


I, SOMBLANKA RACHITHA SAI..... (Name of the candidate) underwent Anudip program in CARE-N..... (Name of the course) at Rajshree Jyoti [APAA] (Name of the center) with ADDA/ANUSHAN (Name of the training partner) from 01-08-2023 (Starting date) to 09-08-2023 (End date). I have been working with NIPUNA TECHNOLOGIES..... (Name of the organization/company/ self-employed) as a TEACHING..... (Post/Occupation) earning 10,000..... (Salary/earning) per month since 1-11-23. (Date of joining/working)

Name & Signature	Candidate	Authorized Signatory	Partner
	S. Rachitha Sai		
Post	Teaching		
Date	1-11-2023		
Address	3rd Floor, Lohia towers, Docks-4921-88/1, K.P Nagar		
Phone no	6281873406	9985858639	



V.SANDHVI



KHAZANA JEWELLERY		KHAZANA JEWELLERY PRIVATE LIMITED NO. 48, WHITES ROAD, ROYAPETTAH, CHENNAI - 600014. Tel: +91 (44) 42297200	
PAY SLIP FOR THE MONTH OF OCTOBER 2023			
Employee Code	18934	Employee Name	Vadapalli Sandhvi
Department	Sales	Designation	Executive
Location	Rajahmundry	State	Andhra Pradesh
Date of Joining	06-09-2023	Bank A/c. no.	42287117168
Date of Birth	16-08-2002	Gender	Female
UAN	101996971774	ESI No.	6210008224
		PAN No.	RRTPS3450K
		Days Paid	31
		LOP Days	0
Earnings		Amount (Rs)	YTD (Rs)
Basic - GA	12101	22185	1452
ST Bonus / Ex gratia	1008	1848	132
House Rent Allowance	3891	7134	150
Attire Allowance	0	0	0
Education Allowance	0	0	0
Special Allowance	0	0	0
Leave Travel Allowance	0	0	0
Commission / Incentive	0	0	0
PAB Incentive	0	0	0
Deputation Allowance	548	548	0
Attendance Allowance	0	0	0
Relocation Allowance	0	0	0
Leave Encashment	0	0	0
Others	0	0	0
Total Earnings	17548		
Deductions		Amount (Rs)	YTD (Rs)
		1452	3660
Provident Fund		132	234
ESI		150	150
Profession Tax		0	0
Income Tax		0	0
Salary Advance		0	0
Loans		0	0
Advances		0	0
Uniform Deposit		0	1000
Others		0	150
Arrear PF		0	0
Arrear ESI		0	0
Total Deductions		1734	
Net Pay : R	15814	Rupees Fifteen Thousand Eight Hundred Fourteen Only	
Leave Details	AI	EL	
Opening	0	0	
Leave Taken	1	0	
Closing	1	0	
 Company Seal <i>This is a system generated pay slip, employee signature is not required.</i>			